

WEMCA

West End Manor Civic Association

WEMCA Board Meeting

February 15, 2023

Open Meeting

Attendance: Jimmy, Cheri, John, Craig, Allen

Additions, Deletions, Modifications to the agenda

Approve [January Board Meeting Minutes](#)

Board Reports

President Report- Jimmy

- Donation in honor of Dan's mom
 - o will send a card and make \$100 donations to Alzheimer's from WEMCA
- Immediate focus/ needs
- Upcoming Use of Building:
 - o Henrico CO
 - o IB Testing
 - o Daycare
 - o Church
 - o Spring Fling
- Electrical work:
 - o Breaker work - lights timer will be done tomorrow
 - o Review of quote for installation of bathroom lights
 - o Motion to install lights and approved by all board members present
- Jimmy stated the need for the purchase of a vacuum cleaner for the building
- Motion to install lights and approved by all board members present

VP Report- Craig

- March 11th WEMCA Community Cleanup Day - 9am - 11am
- Stepping into the role of liaison to Henrico County FoodBank

Treasurer Report-

- [February Account Report](#)
- Insurance - Chubb paid 2/13/23 \$751.00
- Craig made motion to switch banks and vote on new bank at the next board meeting
- Motion to switch banks approved by all board members present
- Jimmy recommended moving from WAVE to QuickBooks in unison with change of bank
- Motion to switch to QuickBooks in unison with change of bank approved by all board members present
- Jimmy will research website new membership payment to replace WAVE

Secretary Report-

- Articles of Incorporation with the SCC.
- Renewal is due by May 31st each year
- Next General Meeting is March 27th



- Board decided to meet on Thursdays at the WEMCA building

IT and Social Media Report

- Comcast updates

Building and Grounds Report- John

Other Director Reports

- Allen - Blood drive August 8th

Community Officer Report- Officer Fick

New Business

Outstanding Old Business

Open Roundtable of any issues not on agenda

Adjourn to March 16th, 2023 Board meeting

Location- WEMCA Civic Center 6pm