

WEMCA

West End Manor Civic Association

WEMCA Board Meeting

March 16, 2022

Open Meeting- 5:30pm

Attendance: Dan H., John, Jimmy, Craig, Allen, Dan S., Bob, Sara

Additions, Deletions, Modifications to the agenda

Approve February 16th, 2022 Board Meeting Minutes

Approve February 26th, 2022 Board Retreat Minutes

Board Reports

President Report- Topper

- Not present

VP Report- Dan S.

- Henrico County IB will utilize community building for testing 3 weeks in May
- New trees were planted on property by Virginia Forestry
- Discussion of applying for grant for larger trees
 - Need to ensure there are open spaces
 - Will create a plan/layout in order for Board to better understand locations and purpose

Treasurer Report- Dan H.

- Starting total and ending totals reviewed
- Largest VA Dominion Energy bill ever due to running old HVAC unit on strip heat, no bill since new HVAC unit installed
- 3 members renewed
- Still waiting for rebate for lights from Dominion
- Discussion of plan for spending money from Henrico County
 - Still some concerns about what it will cost to run the building, erring on side of caution

Secretary Report- Sara

- 86 households in good standing as of today

Webmaster Report- Jimmy

- Wifi- Verizon, no contract
 - Month to month, no contract
 - Dan H. will create business account with Verizon
 - Jimmy will handle install
 - Motion to move forward with setting up WEMCA business account with Verizon for wifi- Sara, 2nd- John, Approved
- Ring- buy cameras for 1x fee, already pay for monthly protection plan
 - Tabled until after wifi is installed
- Board Meeting Minutes will be added to WEMCA website

Building and Grounds Report- John

- Exterior lights- Dan S. and John will map out locations and obtain quotes
- Discussion of outstanding work needing to be done on community building
 - Priority list will be worked out through Building and Grounds Committee
- Roof- still trying to follow up Henrico County contact
- Discussion of memorial service April 30th
 - Approved
- WEBC- Continued issues regarding trash, food, etc.
 - Dan S. will speak with church about this
 - 6 month review needs to be scheduled by mid-April
- Discussion of rental prices:
 - Option of small group fee
 - Cost of cleaning, electricity remain the same no matter how many people
 - Everyone review information from Jimmy and discuss via email

Other Director Reports-

- None

Community Officer Report- Office Fick

- Not present

Discussion Items:

New Business

- Discuss commitment to run for election for 2022/23 Board of Director's
 - Based on 2019 Bylaws and AOI- 9 positions at large
 - 3/28/22 meeting need to give slate, Start date June 1st
 - Discussion of which current board members plan to run again
- Consider Bylaws amendment to create Immediate Past President position
 - Immediate Past President would not be an elected member and would not have a vote on board matters
 - Tabled to when other bylaws are amended
- Discuss March 28th General Membership Meeting Agenda
 - Special Guests- Dan Schmitt, John Vithoukas, Sudeshna Das-Menezes, WEBC Elders
- Nominating Committee Chairman- Allen, Sara will help
 - Jimmy will set up a WEMCA email (nominations@wemca.us)
 - Create/use application for all people interested in running for the board
- Consider landscaping improvements at entrance
- Relocate flag pole from WED to entrance
- Refurbish sign with new logo and web address or sized banner cover for existing sign

Old Business

- Grass cutting options
- Membership Drive
- Collaborate with HCFP on food drive(s)
- Event Calendar
- Building/Property improvements
 - Foundation on outside of building needs to be fixed before inside wall can be finished
- Renovations in lieu of classroom trailer-
 - Waiting for estimate from John Sanders
- Consider installation of additional fencing to inhibit trespassing
- Consider installation of Ring Cameras
- Consider installation of appropriate level of Wifi
- Potential use of property by Non Profit's, Jacobs Chance and Beyond Boundaries

Open Roundtable of any issues not on agenda

- April WEMCA event- Moved to 2023

Adjourn to March 28th General Membership Meeting 7:00pm