

WEMCA
October 20, 2021
Board Meeting Agenda

Call to Order

Approval of September Board Meeting Minutes

President's Report- Dan

- West End Baptist Church is now renting Community Building
 - Month to month contract
- Longan Elementary School- working to build relationship between school and WEMCA

Treasurer's Report- Dan H.

- Money In-
 - First Quarter Grant received from Henrico County
 - Security deposit and prorated first month's rent from West End Baptist Church
- Money Out-
 - August and September mowing payments
 - August and September Dominion payments
- Insurance- Chubb Insurance
 - Signed agreement, but invoice not received yet

Secretary's Report- Sara

- No new reports

Director Reports-

Jimmy

- Status of website/ Wifi
 - Website- Drafted, new logo completed
 - Online payment- Can link through new website
 - Discussion of Wifi- Will obtain costs from Comcast and Verizon
- Treasurer email- Will set up so WEMCA Treasurer can pay WEMCA bills online
- Discussion of redoing Facebook page to align with rebranding/website

Allen

- No new reports

Bob

- No new reports

John

- Discussion of building being rent to nonprofit for domestic violence awareness event

Unfinished Business

- Rental Fees-
 - Discussion of rental fees at other civic/community buildings
 - Need to finalize WEMCA rental fees
- Bylaws Amendments
 - Sara and Dan will meet to review these
- 2021/22 Membership Drive-
 - Continue to discuss drive and event
- Appointment of vacant board positions
 - Discussion of filling 2 remaining positions
 - Walden Farms
 - West End Manor West

New Business

- Condition/status and replacement of HVAC
 - 1 unit is dead, 2 others are very old and will eventually need replacing
 - Still have strip heat on dead unit
 - Discussion of cost to replace each unit (new packaged unit, new vent grates inside, new thermostats)
- Roof- Dan is checking with Henrico on the status of this
- Requesting Thanksgiving use of building
 - WEMCA building not ready to rent for events at this time
- Have permission from Henrico County to close up door at the back of building
- Request for light for Martial arts in shelter (Thursdays, weekly)
 - Discussion of cost, logistics
- Permitting bee keeping on property- Craig Waddell
 - Put along the dam, put a barrier up with a sign
 - WEMCA not responsible if they get vandalized
 - Board approved this- details to be worked out later
- Budget
 - Look at Bylaws for approval date
- Potential of holding November Membership Meeting or look to January
 - Hold off for January

Board Retreat- Friday December 10th at 5:30pm at WEMCA building

- Mission Statement
- Board bios

- Newsletters

Open discussion of items not on agenda

Adjournment to 11/17/21 Board Meeting 5:30pm