

WEMCA
September 15, 2021 Board Meeting
Agenda

Call to Order

Attendance: Thomas Phelps (Topper), Sara Thompson, John Hamm, Jimmy Powell, Allen Mills, Dan Hinderliter, Officer Eric Fick

Review & Approve August Minutes

Treasurer's Report-Dan H.

- All expenses paid for- Goode's Lawn Service, CHUBB Insurance (billed annually), Eastern Lock and Key, Camilla Phelps (NNO expenses), Sara Thompson (NNO expenses), Dominion (interior lights)
- Have not received Dominion reimbursement yet
- Henrico County Quarterly Funds-
 - Topper will follow up with Henrico about this
 - Checks will be send to WEMCA PO Box
- Chubb Insurance-
 - Billed annually,
 - Only liability insurance in the event someone injures themselves on the property (\$1million/ incident, up to 2 total)
 - No property insurance
- Quote for "Home owners policy" for building-
 - More information needed to get quote
- Look into Ring smoke detector system- this will reduce the insurance cost

President's Comments-Topper

- Topper and Dan S. met with someone to look at grounds, take measurements, discuss options for grounds, etc.
- Discussion of painting tank a solid color and planting crape myrtles vs. painting mural on tank

Board Member Comments

- No Comments

Old Business

- Web hosting/Domain name/Wifi/-Jimmy
 - Obtained westendmanor.us- Will reroute to new site (wemca.us)
 - Set up email for alarms (Ring- alarms@westendmaor.us)
 - Email will forward to John's gmail account
 - Current wifi- Sprint Cool Pad Wifi Hotspot-
 - Discussion of who pays this bill
 - WEMCA will cancel and find new provider (Jimmy will research

- providers/costs)
 - Discussion of timeframe for wemca.us site to be operable
- West End Baptist Church-Topper
 - Topper met with church members and toured building, will tour again this week
 - Discussion of church's current agreement with current landlord
 - Discussion of possible charges (\$1,500/ month for WEMCA building, Access- all day Sunday, Wednesday nights)
 - Topper will speak with church members regarding their expectations for building maintenance, cleaning, etc.
- Building Lock Replacement-Danny S.
 - All board members received new building keys
- Community Safety- Officer Eric Fick
 - 9/7/21 3 Hour Speeding Effort- Primarily focused on Huron
 - Issued 78 violations/tickets, primarily for speeding
 - Only 1 person lived in the neighborhood
 - New Code Compliance Inspector- James Herring (east side of West End Drive)
 - Recent issues-
 - Cars broken into on Huron (unlocked, keys left in cars, guns left in unlocked)
 - Violent crimes increased 47% in West End of Henrico, primarily juveniles (13- 17 years old),
 - Overdoses have increased significantly
 - Henrico Police has new logo, will have new uniforms coming

New Business

- Building Usage
 1. Comparable Fees-Danny S.
 - Reviewed options emailed by Dan
 - Discussion of creating virtual tour of building for website in order to reduce times of in person tours
 - Discussion of fees for pavilion, building, and all grounds
 - Including cost of cleaning, tables/chairs (Keep costs simple)
 - Possible security (Topper will research)
 2. Cleaning-Allen
 - Reviewed quotes from Simple Solution, JanPro, and Taylor Made
 - Discussion of scheduled cleaning or cleaning as needed
 3. Electric Usage-Dan H.
 - \$30/ day?
 4. Finalize building and pavilion rates

- Discussion of locks with changeable key codes for renters to have access (WEMCA staff won't need to lock/unlock building)
 - Trash Pick Up- Henrico won't pick up trash from WEMCA building due to it not being residential
 - Sara will research other trash pick up options
- Strategic Planning Assignments- Will discuss at future meetings
 - 2 board positions remain open
 - 1. Building Outside-John
 - 2. Inside-Bob
 - 3. Plantings & Flowers-Sara/Dan S./ Camilla
 - 4. Association Events-Sara/Allen/ Rebecca
- Bylaw Review & Changes
 - 1. Committee-Topper/Dan S./Sara
 - Will coordinate another meeting to review
- Membership Drive
 - Discussion of creating email address to email invoices from (membership@wemca.us)
 - Sara will create invoice for current WEMCA members
- Board Retreat
 - October 24, 2021 from 9:00a – 12:00p